

# CHSAA State Registration Instructions

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Log into [www.arbitersports.com](http://www.arbitersports.com)

Sign into Group 103372 (CHSAA Central Hub) Click on the tab Registration at the top of page.

As you may have heard there is a new system of paying your insurance and Arbiter fees. Instead of you paying that money to the CTFOA, you will now pay it directly to the CHSAA to cover those costs as an official. Insurance will be paid once a year at \$7 and the Arbiter fee will be per sport you officiate at \$10. If you are solely a Track and Field Official(Cross Country Included), you will pay \$17 total for your State Registration fee. If you are a multi-sport official, lets say Track and Football, you will pay \$27 for your State Registration fee. You will also be charged \$10 every three years for your background check so if you are due to have that updated, you would be charged at time of payment of your State Registration for that fee as well. If you are not due to renew, you will not be charged.

Here are the instructions: This will be handled in account 103372 under the Registration Tab, you will click on that tab, then click on the 2020-2021 Registration, you will then click on Track and Field and follow the instructions from there. Your sport dues are paid separately as always and can be paid by mailing a check to the CHSAA office with the dues notice.

As always, if you have questions, please shoot me an email and I will look into it for you. I know this is a new process so there are bound to be some stumbles, do not hesitate to reach out to me.