

Colorado High School Girls' Gymnastics Judges Association



2021
Handbook/Directory
Updated 07/12/2021

CODE OF ETHICS

The CHSGGJA is a professional organization whose purpose is to promote the welfare of the sport of girl's gymnastics, its competitors and officials and to maintain a high standard of gymnastics judging in accordance with this Code of Ethics.



The CHSGGJA considers it unethical for any of its members to solicit meets for himself/herself or for any others

1. Devote time, thought, and study (more than required by the State Association) to learn the rules and mechanics of judging so as to continuously improve your judging skills and knowledge.
2. Honor verbal and contractual agreements confirming each assignment. Remember and recognize that it is important to honor agreements regardless of possible inconvenience or financial loss.
3. Avoid judging a meet when a prejudice for or against a team exists so as to maintain fairness. **To comply with this standard, the gymnastics official shall not judge a team from a school or gym, he or she attended, worked or coached for three (3) years after graduation, resignation or termination as a coach, employee, or educator.** Active coaches should not judge meets in the same league they coach in.
4. Do not judge a meet when under the influence of alcohol or drugs.
5. Be thoroughly prepared for each meet assignment inclusive of current CHSGGJA approved score sheets, pencils, rule book, and a name tag
6. Work in a courteous and cooperative manner with coaches, gymnasts, parents and school officials but do not fraternize with the above-mentioned or the crowd at any meet.
7. Dress professionally to expectations and maintain a proper appearance at all times. (no jeans).
8. Promptly report to the meet site as set forth by the rulebook, currently 30 minutes before the meet starts to perform pre-meet duties.
9. Judge what you see and not what you expect to see.
10. Strive for consistent, quick, and accurate judging throughout the meet. To aid in this, develop your own system of organization for quick accurate access and reminders.
11. Should controversy arise concerning scores, be confident with the rules so that another judge cannot totally influence your decision. Be able to discuss discrepancies with accurate reasoning. However, do not attempt to explain another official's interpretation.
12. Assist coaches in the interpretation of the rules when such requests are made at a proper time.
13. Leave the site of the meet as soon as your meet responsibilities conclude so as to aid in confining your duties to judging only.
14. Give your best effort in every meet judged. Each team and meet is entitled to the official's best efforts and he/she is employed as a representative to administer the rules of the sport.
15. Work with fellow officials and the State Association in a spirit of harmony and cooperation in spite of differences of opinion that may arise during discussion of points and rules.

*Colorado High School
Girls' Gymnastics Judges Association*

*State Officers
2021*

PRESIDENT TINA PHIBBS

VICE PRESIDENT TRUDY LISTEN
TRAINING

TRAINING COMMITTEE:
BRIAN RICHMOND, JO-DI TAPIA, HEIDI
MESSER, EDI PRIMAVERA, MELANIE ARAGON

VICE PRESIDENT TRACI HOGAN
ASSIGNING

ASSIGNING COMMITTEE:
TINA PHIBBS, LISA PERSONS, TRUDY LISTEN,
AIMEE LEWIS, KATHY RANDLE

VICE PRESIDENT DANIELLE
INFORMATION HOLLIDAY

INFORMATION COMMITTEE:
KATY BURLEY, BRENDA ROATCH,
KATI FOECHTERLE

VICE PRESIDENT JO-DI TAPIA
INTERPRETER

TREASURER BRIAN
 RICHMOND

FINANCE COMMITTEE:
HEIDI MESSER, TINA PHIBBS

SECRETARY CAITI GLASGO

PAST PRESIDENT KATHY RANDLE

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Email: trobinson@chsaa.org

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OBLIGATIONS OF COMPETING SCHOOLS

1. Each school should furnish an adequate number of score sheets.
2. Each school is responsible for providing qualified timers, scorers, and flashers.
3. Each school should cooperate with the Colorado High School Girls' Gymnastics Judges Association in matters of contracts, use of members and payment of fees.
4. Each school shall assume the responsibility for crowd conduct.

COMMITTEES

The Executive Committee shall have the authority to establish any and all committees necessary for the operation of CHSGGJA.

DUES FOR EXECUTIVE OFFICERS

The State Association shall pay dues for association membership for the State President, Vice President, Secretary, Treasurer, the State Interpreter and immediate Past President annually. All officers shall be reimbursed for necessary administrative expenses.

RECOMMENDED MINIMUM FEE SCHEDULE FOR 2021

Two-team meet (judging 2 events)	\$46.82
Three-team meet (judging 2 events)	\$57.22
Four-team meet:	
Judging 1 event	\$46.82
Judging 2 events	* \$69.71
Five-team meet:	
Judging 1 event	* \$53.06
Judging 2 events	* \$82.19
Six-team meet:	
Judging 1 event	* \$58.26
Judging 2 events	* \$95.72
Seven-team meet (judging 1 event)	* \$65.55
Eight-team meet (judging 1 event)	* \$71.79
Invitational (5 or more teams)	
Judging 1 event	* \$14.00/team
Judging 2 events	*\$22.00/team
* minimum	
Finals (up to 20 competitors)	\$20.00/judge/event
Meet Referee – paid normal fee plus \$12.00	

At meets employing a meet referee, the pay scale for that meet referee position will be \$12.00 more than the rate calculated for the officials judging the applicable meet or tournament.

Example for calculation of fees: In instances where the JV team is competing (along with their respective varsity teams) and they do not compete full teams, the number of JV competitors (from all teams) may be totaled to arrive at the appropriate number of teams for payment. For example: Team A competes six (6) Varsity and three (3) JV, and Team B competes six (6) Varsity and two (2) JV (per event). The TOTAL JV competitors are five, thereby creating only one more team for payment. The fee for this meet would be \$47.50 for a three-team meet. If the total JV competitors equal MORE than six in any event, the fees to be paid would increase to a four-team meet. THIS PROCEDURE IS APPLICABLE FOR JV ONLY, NOT VARSITY INVITATIONALS.

A. Tournament Fees - During regular season play, leagues and schools have the option to establish tournament fees with officials groups unless specified elsewhere in the above fee schedule. Those fees must be stated on contracts sent to officials prior to the tournament.

B. 1. **Mileage – 40 cents per mile. Exception see note 1 that follows: Note 1: The Confluence (except Champion); The 5280 (except Gilpin County); The Colorado 7(except Fort Lupton, Elizabeth, Fort Morgan, Weld Central); The Jefferson County (except Conifer & Evergreen), Denver, Continental, East Metro, Front Range (except Fort Collins, Loveland, Poudre and Rocky Mountain), Frontier (except Bennett, Clear Creek, Lake County, Middle Park and Platte Canyon), Metropolitan, and Centennial leagues and Broomfield, Denver Academy, Denver Christian, and Valor schools will not pay mileage between league cities, but will pay a mileage travel stipend of \$2 to each official between league cities per day of assignments. Colorado Springs schools will pay mileage travel stipend of \$6 per day of assignments to officials selected from the**

Colorado Springs Officials' Association. An official that is assigned to two or more contests at a given site on the same day shall be paid one travel stipend or reimbursement.

2. Only ONE driver will be paid the mileage reimbursement for each contest. It will be paid to the official on the crew who travels the farthest. Issues with multiple drivers must be solved between the officials and the assignor prior to the game.

3. In lieu of per diem, a rider fee of \$10 is paid to officials, non-drivers only, who are riding on trips of 75 miles or more one-way.

4. It is recommended that, during the regular season only, assigners assign officials to a contest whose travel miles to a school is less than or equal to 75 miles round trip, thus resulting in a payment of no more than \$30 for travel. If an official travels miles more than 75 miles round trip the official should be paid at the \$.40/mile rate as listed above unless other arrangements are made with the officials by the school.

C. Individual Mileage Buffer

No mileage will be paid to an official whose town of residence is 20 miles or closer to the host school. Full mileage (including first 20 miles) will be paid to officials who travel over 20 miles. This does not apply to the metro area officials described above that receive the \$2 travel stipend.

D. Priorities

When a site or date change occurs, the officials originally assigned should be given the first chance to work the rescheduled game.

F. "No-Show"

1. In all other sports, when one official is a "no-show", the other officials working the contest shall split 50% of the extra check. (Not to exceed 50% of standard fee).

2. Guidelines for "No-Shows"

Officials Associations must have on file with CHSAA a copy of their constitutions, rules, and by-laws that outline their disciplinary procedures for dealing with no shows as well as other CHSAA expectations. Schools should contact the CHSAA office and identify the officials so that the local officials associations can take action. Leagues and schools are encouraged to develop procedures for use in these situations as well.

TRI MEET ROTATION:

Tri-Meet Rotation Order for Host schools to follow.

	BEAM	VAULT	FLOOR	BARS
Team 1	1	Bye	3	2
Team 2	2	1	Bye	3
Team 3	3	2	1	Bye
Team	Bye	3	2	1

ADDRESS CHANGE FOR GYMNASTICS JUDGES

COLORADO HIGH SCHOOL GYMNASTICS JUDGES ASSOCIATION

14855 East Second Avenue

Aurora, CO 80011-8900

(Office) 303-364-1337 (Fax) 720-859-8792 (E-mail) mtillman@chsaa.org

NAME: _____

ADDRESS : _____

CITY: _____ ZIP _____ - _____

HM PHONE: (____) _____ CELL (____) _____

WK PHONE: (____) _____ FAX (____) _____

E-MAIL : _____

SOCIAL SECURITY NUMBER _____ - _____ - _____ (This is your ID#)

REMINDER:

PLEASE MAKE SURE THAT YOU REMEMBER THAT IT IS REQUIRED OF ALL OFFICIALS TO REGISTER ONLINE AT WWW.ARBITERSPORTS.COM. YOU WILL LOG IN, THEN CLICK THE “CLICK HERE TO RE-REGISTER” LINK THAT IS LOCATED IN THE MIDDLE OF THE PAGE, THEN FOLLOW THE INSTRUCTIONS UNTIL YOU REACH THE PAYMENT PAGE WHERE YOU WILL CLICK ON “MAIL IN CHECK” AND YOUR

REGISTRATION WILL BE COMPLETE. THANKS☐

Dealing with Fans

This memo provides guidelines for handling unruly spectator behavior. There have been situations where the officials have made a bad situation worse by engaging in conversation with these unruly spectators.

Officials assigned to officiate a contest are responsible for the conduct of the contest. Controlling crowds and crowd reactions are not within the officials' province. That responsibility falls to game administrators. If spectators begin to interfere with the conduct of a contest; cause an official to become distracted through continual and unrelenting verbal abuse; or berate players, coaches, or officials in an unacceptable or vulgar manner, officials should stop the action, report the spectator(s) to the home school administration or the nearest uniformed security officer and ask that they be restrained or removed from the facility. If the home school administration or uniformed security is unwilling or unable to comply and the official does not believe the contest can be safely continued, the official must declare the contest ended at that point. If no game administrator is present, as is often the case at sub-varsity contests, officials may have to call on coaches or other school personnel to remove an unruly spectator.

Officials should never engage directly with spectators. Under no circumstance should an official ever confront, challenge, rebuke, or threaten a spectator, or make gestures of any kind toward a spectator before, during, or after a contest.

Officials should respond to threats and vulgarity from spectators by using the same good judgment they utilize when ruling on a key play. Locate the game administrator, uniformed security personnel, coach, or other school personnel and request that the unruly spectator be removed. Addressing the spectator directly is a no-win situation and often serves to make a bad situation worse.

In summary, officials should not deal directly with spectators, but may ask game management to deal with disruptive spectators. The game may be temporarily halted until the situation is resolved, but terminating a game because of problems with spectators must be an absolute last resort. Following the ejection of a spectator, please file an incident report with CHSAA.

REPORTING PLAYER/COACH EJECTIONS

The CHSAA assesses penalties and maintains a five-year file on each school related to all aspects of conduct penalties and sportsmanship related incidents. This is done with a goal of supporting officials and maintaining the educational atmosphere of our activities.

Because of penalties involved, 100 percent reporting by officials is crucial. The following must be reported in writing:

- Player ejections
- Coach ejections
- Coach conduct penalties that do not lead to ejections; e.g., technical fouls, etc.
- Game management and facility problems that detract from the proper administration of the game.
- A noteworthy instance of outstanding positive sportsmanship by players, coaches, crowds.
- **Because of the severe penalties involved, be sure that the offense warrants the penalty. NEVER contact a coach or the CHSAA following the game to reverse your decision.**

PROCEDURES

In an effort to provide proper accountability with the administration of CHSAA member schools and their support for exemplary sportsmanship, officials are to follow these procedures when it becomes necessary to eject a participant or member of the coaching staff from a meet. Needless to say, we urge preventative measures in advance that these will be kept at a minimum.

PLAYER: (Please include ALL requested information)

If it becomes necessary for an official to eject a player from a high school meet, the following procedure is to be followed:

1. Indicate to the player he/she is being ejected from the meet.
2. Notify the official scorekeeper of the game of the ejection and have a notation placed in the record (scorebook) book.
3. Notify the coach of the ejection and the reason for the ejection.
4. Notify the school administrator at the site.
5. Notify the CHSAA immediately, in writing (include the following):
 - a. The name of the schools competing and level of competition
 - b. The site and date of the meet
 - c. The name of the player ejected
 - d. The school he/she represents
 - e. The reason for the ejection
 - f. Notify CHSAA office at 8 am the next business day: **303-344-5050 or e-mail Laikyn at lcooper@chsaa.org.**
6. Call the school Athletic Director on the next school day.

Do not attempt to interpret the CHSAA regulations to the coach or coaches involved.

COACH: (Please include ALL requested information)

If it becomes necessary for an official to eject a coach from a high school contest, the following procedure is to be followed:

1. Notify the coach of his/her ejection and ask that he/she remove themselves from the gym area immediately.
2. Notify the CHSAA immediately, in writing (include the following information):
 - a. The name of the schools competing and level of competition
 - b. The site and date of the game
 - c. The name of the coach ejected
 - d. The school he/she represents
 - e. The reason for the ejection
 - f. Notify CHSAA office at 8 am the next business day: **303-344-5050 or e-mail Laikyn at lcooper@chsaa.org.**
3. If the head coach is ejected, ask the administrator in charge to identify the coach who is now in charge. **A game shall be forfeited if there is not a certified person available to serve as coach.**

Do not attempt to interpret the CHSAA policy pertaining to the ejection of coaches.

Once your immediate information is received by the CHSAA, the office will work with school administration on the prescribed corrective active with player and/or member of the coaching staff.

7/12/21