

End of Season Coaches Meeting

I. Information

a. Cares, Concerns, Celebrations!

b. Season information-- Feedback?

- Freshmen night
- Leadership Council
- Eagles Supporting Eagles
- Eagle Festival
- Super Fans
- Legacy Committee
- Hall of Fame

c. Close of year **Complete Document**

1. budget
2. evaluations--
 - Complete your Asst. Coaches
 - Set Date for our meeting
3. Equipment-
 - Must complete district form– Fire or theft replacement
4. Summer expectations–
 - Please complete all field/building use on Google Calendar
 - Inside/outside use
5. Camps/Clinics– Proper documentation must be completed.
 - Do not do an outside camp/clinic/tournament without documentation.
LIABILITY!

d. Next year information

1. Dakota Coaches pre-season meeting
2. Parent Meeting- at the start of every season for every sport.
3. Mandatory AD/Parent Meeting prior to every season.
4. Homecoming 10/1/21
5. Planning reports (coaches?) **COMMUNICATION**
 - CPR/First Aid
 - CHSAA cert
6. Transportation/financing/ Fundraising
7. Video Display
8. Booster info

II. Awards discussion and voting

a. See Agenda attached

END OF SEASON CHECK LIST

(Please bring to your final evaluation)

Sport _____ Coach _____

(Write the names and key numbers checked out)

Head Coach _____ Keys _____

Assistant Coach _____ Keys _____

Assistant Coach _____ Keys _____

Have the following been completed? (add comments as needed)

_____ Varsity Letter and Sub Varsity participation lists turned in

_____ List of All-Conference, All-State, awards (etc.)

_____ Season Record Form turned in

_____ Inventory Form turned in

_____ **Uniforms/Equipment cleaned and stored**

_____ **Lost equipment Form turned in**

_____ First Aid Kit returned to the Trainer

_____ **Lockers cleaned out and vacated**

_____ Post-season meeting with coaching staff

_____ Recommendations for coaching staff for next season

_____ **Goals for team and coach for next season to be submitted at evaluation**

_____ Begin scheduling/setting up non-league contests for next year

_____ Turn in information regarding Summer camps to Matt.

_____ Record student-athlete statistics for "Athlete of the Year" nominations in May.

_____ Nominate two athletes (Under classman/Sr.) for the Leadership Program for the following year

_____ Post-season evaluation & conference with Athletic Director

_____ Evaluate all paid coaches on your staff (you may include volunteers), submit evals to AD

_____ Current season expense report turned in

_____ Fill out building request forms for next season

Signature of Head Coach

Date

Signature of Athletics Director

Date

Order of Events:

Guest Speaker ?

Thank you Athletic Supporters - **Who?**

Special Recognition

Recognition of Cheers and Poms - Matt

Recognition of Jason Dayton -

Recognition of Season A - **Need someone to read names**

Coaches to present : Recognition of Season B - **Need someone to read names**

Coaches to present: ,

Recognition of Season C - **Need someone to read names**

Coaches to present- Jake Southern, Recognition of Season D - **Need someone to read names** League MVPs and League Coach of the Year - Matt

Special Awards- **who?**

Recognition of All State Winners - **Who?**

Assistant Coach of the Year -

Male-- Coaches

Female-- Coaches

Head Coach of the Year -

Male/Female-- Athletes

Eagle Who Dares Award - **who?**

Athlete of the Year -

Male/Female-- Coaches

Outstanding Academic Athlete Honorees - Matt

Scholar Athlete of the Year -

Hall of Fame Inductions -

Conclusion

