



# ArbiterSports Tutorial for Coaches

Log on to [www.arbitersports.com](http://www.arbitersports.com)  
Enter your email address  
Enter your password

ArbiterSports - Home - Windows Internet Explorer

http://www.arbitersports.com/front/100999/Site/PageContent/Home

File Edit View Favorites Tools Help

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ArbiterSports - Home

**ArbiterSports**

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Serving officials since 1984, TheArbiter is now ArbiterSports.

Learn More

Photo: Morgan Tyree

**Assigning**

ArbiterSports pioneered the use of sports official assigning software in 1984 and has been the industry leader ever since. The ArbiterSports Assigning System provides online access to real-time game information for assigners, officials, leagues and teams.

**Training**

The ArbiterSports Training Suite provides leagues and associations with effective training and educational tools that are readily accessible to their officials, overcoming the challenges of time and distance. Features such as training videos, educational content, a searchable rules database, online testing – and more – empower management to ensure their officials are prepared for game day.

**RefPay**

ArbiterSports RefPay is the easiest and most reliable way to pay sports officials, allowing leagues or athletic departments to electronically pay officials assigned through the ArbiterSports Assigning System. A broad spectrum of groups ranging from elite college conferences to local recreation departments use ArbiterSports RefPay to send millions of dollars in officiating payments every month.

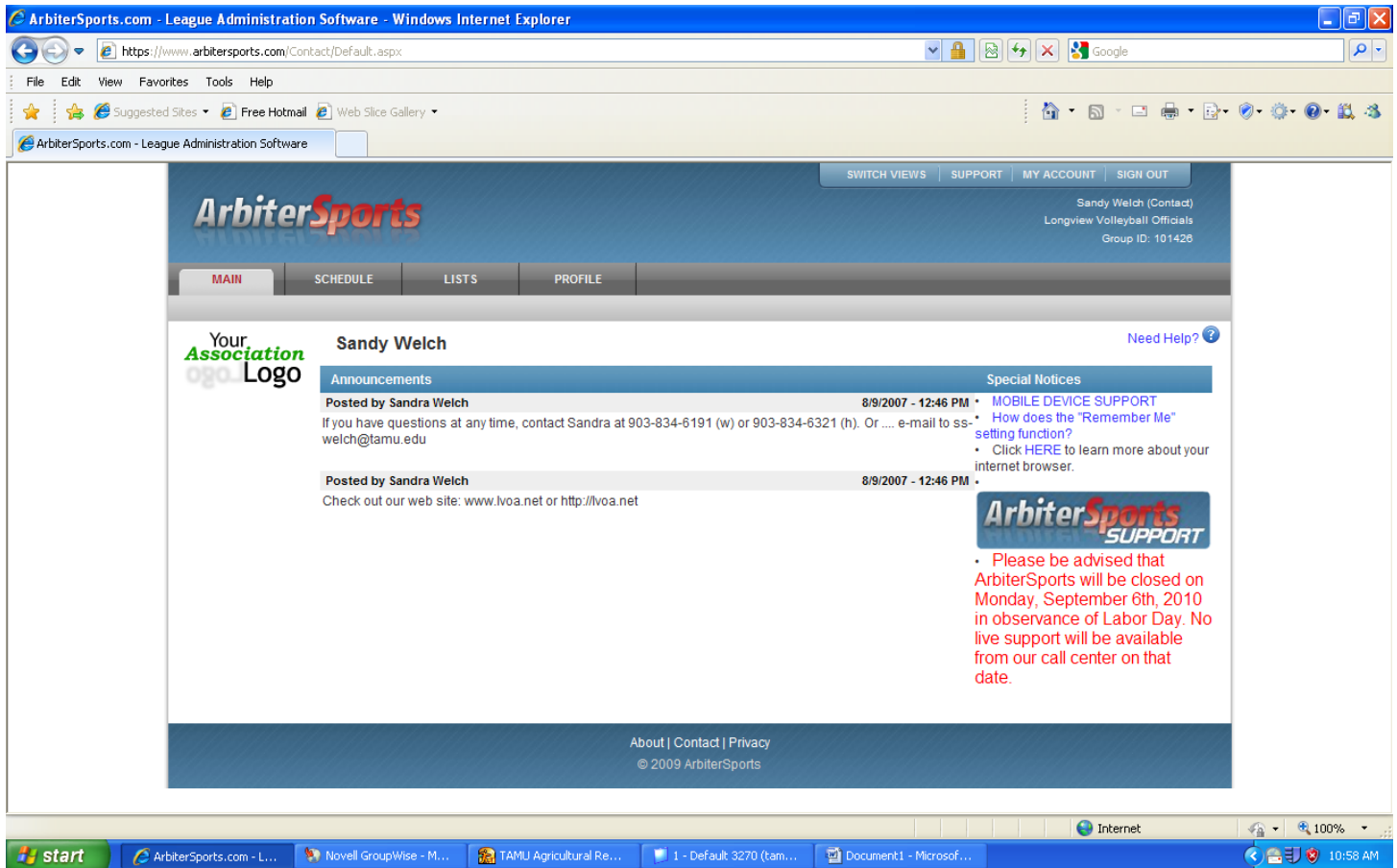
NCAA MEN'S Basketball Registration

NCAA WOMEN'S Basketball Registration

Internet 100%

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Your next screen should look like the following. This is the main navigation screen.



Look across the top. You'll see tabs for .... Main, Schedule, Lists and Profile.

Clicking on Schedule will get you the following

The screenshot shows the ArbiterSports.com website interface. The main navigation bar includes 'MAIN', 'SCHEDULE', 'LISTS', and 'PROFILE'. The 'SCHEDULE' tab is active, and the 'SCHEDULES' sub-tab is selected. The page title is 'Game Schedules (Sandy Welch)'. A table lists various schedule items with columns for Type, Name, Sport, Level, RefPay, Games, and Print. A red arrow points to the number '15' in the 'Games' column for the 'Site' row.

Type	Name	Sport	Level	RefPay	Games	Print
Bill-To	Overton			Pay Officials	7	
Site	Overton				15	
Team	Overton	VOLLEYBALL	V		4	
Team	Overton	VOLLEYBALL	J/V		9	
Team	Overton	VOLLEYBALL	9		0	
Team	Overton	VOLLEYBALL	7/7		0	
Team	Overton	VOLLEYBALL	8/8		0	
Team	Overton	VOLLEYBALL	JV-Tourney		0	
Team	Overton	VOLLEYBALL	9-Tourney		0	
Team	Overton	VOLLEYBALL	7A-Tourney		0	
Team	Overton	VOLLEYBALL	8A-Tourney		0	

You can see that my tutorial is linked to Overton's schedule. If you click on the number opposite 'site' (in this case 15) you will get your entire schedule linked to this particular site. When we click on the number 15 we get:

ArbiterSports.com - League Administration Software - Windows Internet Explorer

https://www.arbitersports.com/Contact/GameScheduleEdit.aspx?Type=12&ID=49&GroupID=101426

ArbiterSports.com - League Administration Software

SWITCH VIEWS | SUPPORT | MY ACCOUNT | SIGN OUT

Sandy Welch (Contact)  
Longview Volleyball Officials  
Group ID: 101426

MAIN | SCHEDULE | LISTS | PROFILE

SCHEDULES | CALENDAR

Legend

- Normal
- Canceled
- Rainout
- Forfeit
- Suspended

Options

- Show All
- [Print schedule](#)
- [Show all slots](#)

**Edit Game Schedule (Site: Overton)** Exit

Group	Game	Date & Time	Site	Sport & Level	Home	Away	Notes	Slots
101426	247	8/10/2010 Tue 5:00 PM	Overton	VOLLEYBALL, 9/JVV	Overton	Troup		[2/2]
101426	248	8/17/2010 Tue 5:00 PM	Overton	VOLLEYBALL, JVV	Overton	Grace Community		[2/2]
101426	249	8/24/2010 Tue 4:30 PM	Overton	VOLLEYBALL, 9/JVV	Overton	Sabine		[2/2]
101426	250	8/27/2010 Fri 4:30 PM	Overton	VOLLEYBALL, JVV	Overton	Palestine		[2/2]
101426	313	8/30/2010 Mon 5:00 PM	Overton	VOLLEYBALL, 7/8	Overton	Leverett's Chapel		[2/2]
101426	314	9/9/2010 Thu 5:00 PM	Overton	VOLLEYBALL, 7/8	Overton	Karnack		[2/2]
101426	251	9/10/2010 Fri 4:30 PM	Overton	VOLLEYBALL, JVV	Overton	Waskom		[2/2]
101426	315	9/13/2010 Mon 5:00 PM	Overton	VOLLEYBALL, 7/8	Overton	Beckville		[2/2]
101426	252	9/21/2010 Tue 5:00 PM	Overton	VOLLEYBALL, JVV	Overton	Carlisle		[2/2]
101426	253	9/24/2010 Fri 4:30 PM	Overton	VOLLEYBALL, JVV	Overton	Elysian Fields		[2/2]
101426	316	9/27/2010 Mon 5:00 PM	Overton	VOLLEYBALL, 7/8	Overton	Timpson		[1/2]
101426	254	10/5/2010 Tue 5:00 PM	Overton	VOLLEYBALL, 9/JVV	Overton	Gary		[2/2]
101426	255	10/8/2010 Fri 4:30 PM	Overton	VOLLEYBALL, V	Overton	Beckville		[2/2]
101426	256	10/16/2010 Sat 10:00 AM	Overton	VOLLEYBALL, V	Overton	Timpson		[0/2]
101426	257	10/19/2010 Tue 5:00 PM	Overton	VOLLEYBALL, JVV	Overton	Leverett's Chapel		[0/2]

1

Exit

Done

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So, we can see all the matches assigned in Overton. Included are game dates, times, the game # in our system, as well as the opponent.

Now, look to the far right under SLOTS. You see something like 2/2. These numbers will be red, green or yellow.

Red ..... no officials are yet assigned.

Yellow. .... officials assigned, they have not yet accepted the assignment.

Green ..... Good to go – officials are assigned and have accepted the match.

If you click on the 2/2, you will see the names of the officials assigned to your match

The screenshot shows the ArbiterSports.com website interface. The main content area is titled "Edit Game Schedule (Site: Overton)". It features a table with columns: Group, Game, Date & Time, Site, Sport & Level, Home, Away, Notes, and Slots. The table lists various volleyball games. The first row, for game 247 on 8/10/2010, has a "2/2" in the Slots column, which is highlighted by a red arrow. Below the table, there are options to show all schedules and slots.

Group	Game	Date & Time	Site	Sport & Level	Home	Away	Notes	Slots
101426	247	8/10/2010 Tue 5:00 PM	Overton	VOLLEYBALL, 9/J/V	Overton	Troup	Accepted on 7/29/2010 Accepted on 7/27/2010	2/2
101426	248	8/17/2010 Tue 5:00 PM	Overton	VOLLEYBALL, J/V	Overton	Grace Community		2/2
101426	249	8/24/2010 Tue 4:30 PM	Overton	VOLLEYBALL, 9/J/V	Overton	Sabine		2/2
101426	250	8/27/2010 Fri 4:30 PM	Overton	VOLLEYBALL, J/V	Overton	Palestine		2/2
101426	313	8/30/2010 Mon 5:00 PM	Overton	VOLLEYBALL, 7/8	Overton	Leverett's Chapel		2/2
101426	314	9/9/2010 Thu 5:00 PM	Overton	VOLLEYBALL, 7/8	Overton	Karnack		2/2
101426	251	9/10/2010 Fri 4:30 PM	Overton	VOLLEYBALL, J/V	Overton	Waskom		2/2
101426	315	9/13/2010 Mon 5:00 PM	Overton	VOLLEYBALL, 7/8	Overton	Beckville		2/2
101426	252	9/21/2010 Tue 5:00 PM	Overton	VOLLEYBALL, J/V	Overton	Carlisle		2/2
101426	253	9/24/2010 Fri 4:30 PM	Overton	VOLLEYBALL, J/V	Overton	Elysian Fields		2/2
101426	316	9/27/2010 Mon 5:00 PM	Overton	VOLLEYBALL, 7/8	Overton	Timpson		1/2
101426	254	10/5/2010 Tue 5:00 PM	Overton	VOLLEYBALL, 9/J/V	Overton	Gary		2/2
101426	255	10/8/2010 Fri 4:30 PM	Overton	VOLLEYBALL, V	Overton	Beckville		2/2
101426	256	10/16/2010 Sat 10:00 AM	Overton	VOLLEYBALL, V	Overton	Timpson		0/2
101426	257	10/19/2010 Tue 5:00 PM	Overton	VOLLEYBALL, J/V	Overton	Leverett's Chapel		0/2

Now, if you can't remember who these officials are or what they look like, click on their names and their personal info will pop up.

Under the SCHEDULE tab, you will see .... SCHEDULE and CALENDAR. Click on Calendar and you'll get this.... Just a different look of your schedule.

**ArbiterSports.com - League Administration Software - Windows Internet Explorer**

https://www.arbitersports.com/Shared/ScheduleCalendar.aspx

ArbiterSports.com - League Administration Software

SWITCH VIEWS SUPPORT MY ACCOUNT SIGN OUT

Sandy Welch (Contact)  
Longview Volleyball Officials  
Group ID: 101426

MAIN SCHEDULE LISTS PROFILE

SCHEDULES CALENDAR

Reports

Calendar

Utilities

Display

Show All View By Day  
 View By Week  
 View By Month  
 Events  
 Games  
 Both  
[Save Settings](#)

Legend

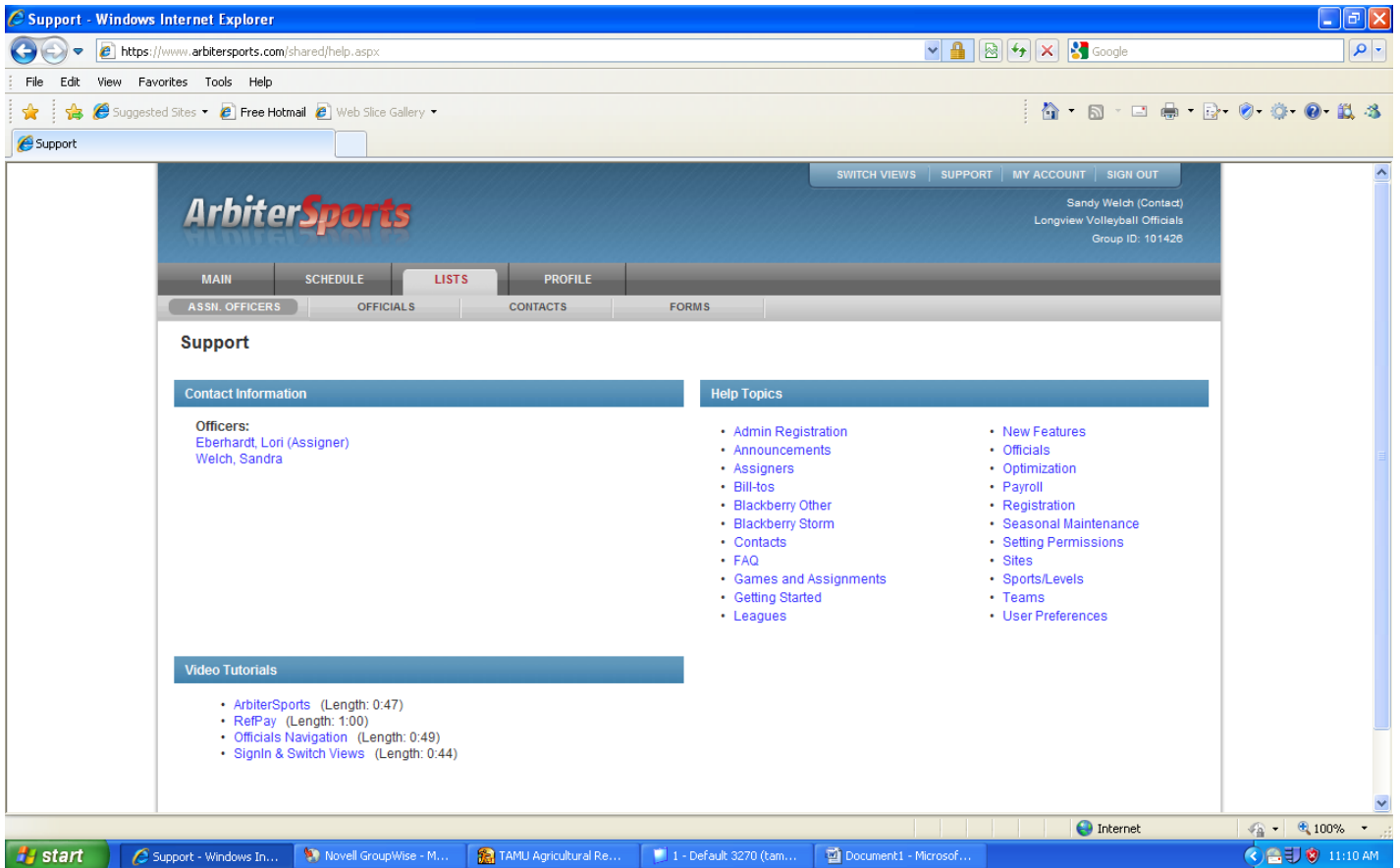
- Normal
- Canceled
- Rainout
- Forfeit
- Suspended
- New

**Schedule Calendar**  
Select 'Accept' or 'Decline' for specific assignments. Click 'Exit' to return to the previous page.

August			September 2010				October	
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
29	30	31	1	2	3 9/3/10 4:30 PM- 9/3/10 5:30 PM VOLLEYBALL, JV/V Union Grove	4		
5	6	7	8	9 9/9/10 5:00 PM- 9/9/10 7:00 PM VOLLEYBALL, 7/8 Overton	10 9/10/10 4:30 PM- 9/10/10 5:30 PM VOLLEYBALL, JV/V Overton	11		
12	13 9/13/10 5:00 PM- 9/13/10 7:00 PM VOLLEYBALL, 7/8 Overton	14	15	16 Calendar	17 9/17/10 4:30 PM- 9/17/10 5:30 PM VOLLEYBALL, V Gilmer	18		
19	20	21 9/21/10 5:00 PM- 9/21/10 6:00 PM	22	23	24 9/24/10 4:30 PM- 9/24/10 5:30 PM	25		

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Look at the main bar of tabs that includes MAIN, SCHEDULE, **LISTS**, and PROFILE, click on **LISTS**.



Now, look at the secondary tabs .... ASSIGNMENT OFFICERS, OFFICIALS and CONTACTS.

Click on CONTACTS. A list of all coaches pops up, complete with phone numbers, e-mails, etc.

ArbiterSports.com - League Administration Software - Windows Internet Explorer

https://www.arbitersports.com/Assigner/ContactsView.aspx

ArbiterSports.com - League Administration Software

SWITCH VIEWS SUPPORT MY ACCOUNT SIGN OUT

Sandy Welch (Contact)  
Longview Volleyball Officials  
Group ID: 101426

MAIN SCHEDULE **LISTS** PROFILE

ASSN. OFFICERS OFFICIALS **CONTACTS** FORMS

Utilities

Filter  Last Name Filter  
[Clear Last Name Filter]

Display

Rows:  Save settings Reset to default

Filters

None Applied Count: 55

Sort

Last Name, First Name  
Email  
City  
State  
Postal Code  
Games

	All	Full Name	Email	Phones
<input type="checkbox"/>	<input type="checkbox"/>	Barker, Leven	lbarker@ptisd.org	903-388-9911 (Cellular)
<input type="checkbox"/>	<input type="checkbox"/>	Bell, Cheryl	cbell@hisd.com	903-668-5990 (Work)
<input type="checkbox"/>	<input type="checkbox"/>	Belshaw, Ben	b_belshaw@hotmail.com	936-676-7713 (Cellular)
<input type="checkbox"/>	<input type="checkbox"/>	Bergman, Trevor	tbergman@trinityschooloftexas.com	903-918-8940 (Cellular)
<input type="checkbox"/>	<input type="checkbox"/>	Boyd, Terri	terri.boyd@hawkinsisd.org	254-716-7356 (Cellular)
<input type="checkbox"/>	<input type="checkbox"/>	Brown, Julie	julbro413@yahoo.com	979-236-1846 (Cellular)
<input type="checkbox"/>	<input type="checkbox"/>	Brown, Kelly	aggie13kelly@aol.com	903-725-3331 (Home)
<input type="checkbox"/>	<input type="checkbox"/>	Brown, Phil	admin@etcs.cc	903-757-7891 Ext 18
<input type="checkbox"/>	<input type="checkbox"/>	Brundrett, Karen	kbrundrett@springhill.esc7.net	903-323-7731 (Work)
<input type="checkbox"/>	<input type="checkbox"/>	Chenette, Tim	tchen2010@live.com	936-222-0904 (Cellular)
<input type="checkbox"/>	<input type="checkbox"/>	Coleman, Bunnie Sue	bunnie.coleman@full-armor.org	903-655-8489 (Work)
<input type="checkbox"/>	<input type="checkbox"/>	Conway, Robin	robincon@hotmail.com	936-615-1240 (Cellular)
<input type="checkbox"/>	<input type="checkbox"/>	Cooksey, Sandra	scooksey@bigssandyisd.org	903-636-5287 Ext 259
<input type="checkbox"/>	<input type="checkbox"/>	DeLoach, She-Ron	deloachs@tatumsisd.org	903-947-6486 Ext 175
<input type="checkbox"/>	<input type="checkbox"/>	Dennard, Casey	dennard@beckhillsied.net	903-678-3504 (Work)

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If you click on OFFICIALS rather than CONTACTS, you'll get our list of officials.