

Instrumental Sight-Reading Procedures

Hand out the music folders instructing the students and director not to look at the music until instructed to do so.

Step 1: The timpani may be tuned while folders are being passed out. The pitches for each classification will be written on the chalkboard prior to the first group.

Step 2: The following instruction will be read aloud at the beginning of the sight-reading session:

- *“Does everyone have a folder?”*
- *“Please listen so that we may review the sight-reading procedures. There are two parts to this sight-reading session. The first is the study or preparation time which is six-minutes. The second is the actual performance of the music. During the study time students or the conductor may count aloud, tap, sing, or clap the rhythms. You are encouraged to finger the notes or do any other type of study that will aid in your performance. You may also tune the timpani at this time. The only restriction is that no playing is allowed during this study period. I will announce a two-minute warning followed by a one-minute warning. When that final minute of preparation time has expired you may sound a tuning note or warm-up scale prior to the performance of the piece. After that, the performance of the piece should begin immediately. The director may use a verbal direction to begin the selection. However, he/she may not offer any other form of verbal assistance during the performance. Your final rating will strongly reflect your use of preparation time.”*
- *“Any questions? Please open your folders and fine the piece entitled _____. Your study time begins now.” (starts stop watch)*

Step 3: Music should be returned to the folders and the folder should be closed.

Step 4: If time permits, oral comments about the performance may be given by the adjudicator while the music is still on the stands. This would seem to make more sense than giving specific written comments only, since the group will not have the number at home in their library to refer to when reading such written specific comments.

Step 5: Tapes will be provided by the CHSAA for each large group music festival site. The host school should provide back-up recorders for judges' use.

Step 6: In order to “keep things on schedule,” the adjudicator may ask section leaders to collect the sight-reading folios (after the group has finished performing), and return the folios to a designated location.