



## **NFHS MUSIC COPYRIGHT COMPLIANCE INSTRUCTIONS**

With your State Spirit Registration, there is a **MANDATORY** upload of your licensing information to the NFHS Copyright Compliance Database found at [NFHS.org](https://www.nfhs.org). You must click on the **Resources** tab and then find the **“Copyright Compliance”** link. It will prompt you to create an account and login with the NFHS. When you get to the database, you will need to follow these steps:

1. Manage/create your school,
2. Add/manage an ensemble (group) and indicate whether you have a cheer or dance team,
3. Add your music/license information under “manage selections”.
4. Once this is all complete, you will go to “Search Events” and look under “Colorado” for the event titled “2023 CHSAA State Spirit Championships”. You will then click “View/Attend” to add your team into the championships. **DO NOT CREATE AN EVENT!**
5. The DEADLINE for submitting your information into this NFHS database is November 15th – along with your CHSAA state registration.

It is strongly recommended that you complete the free [“Understanding Copyright and Compliance Course”](#) offered through the NFHS.