

CHSAA Board of Directors
October 5, 2022
Minutes

1. **Call to Order**
 - a) President Luke DeWolfe called the meeting to order and welcomed all.
2. **Roll Call**
 - a) Roll call was taken by Cathy Lenz. Absent were Dan Burke and Robert Framel. Tony Exum attended virtually.
3. **President's Welcome & Report**
 - a) Introduction of new Board member, Sybil Booker, Principal of Overland High School.
 - b) Appointments of new members.
 - i. Motion made by Sara Crawford to approve Wendy Dunaway, CDE representative to the CHSAA Board for years 2023-2027, seconded by Ryan West. Approved.
 - ii. Motion to approve District 1 representative to fill Luke DeWolfe's position. Luke will remain on as President, with no voting rights, except in situations to break a tie vote (per membership bylaw 810.11).
 - iii. Motion to approve Ty Gray, Superintendent of Dove Creek/Dolores School District to represent District 1 was made by Wendy Dunaway and seconded by Joe Brown. Approved.
 - c) Board Member Terms and Election Process
 - i. Deadline to submit successor nominations is December 20, 2022.
 - ii. Following terms will be ending at the end of June 2023:
 - District 7 – Bret McClendon
 - District 10 – Travis Stinar
 - d) Approval of Minutes & Probation/Restriction Review
 - i. Motion to approve Minutes of the June 9, 2022, Board meeting was made by Ryan West and seconded by Sara Crawford. Approved.
 - ii. Motion to approve Minutes of the August 5-6, 2022, Board meeting was made by Travis Stinar and seconded by Emma Martinez. Approved.
 - iii. Motion to approve the Probation lists for the months of September 2021 and October 2021 was made by Travis Stinar and seconded by Bret McClendon. Approved.
 - iv. No Restrictions for September and October 2021.
4. **Request for Approval of CHSAA Pilot Program – Girls' Flag Football**
 - a) The process to approve a pilot program was explained by Associate Commissioner Bethany Brookens, referencing bylaw 5200.
 - i. Pilot program would begin 2022-2023.
 - ii. Program would be reviewed by the following committees beginning in fall of 2023: CLOC, SMAC, Equity, Budget, and Board of Directors.
 - iii. Final approval would be made at the April 2024 Legislative Council meeting.

- b) Presentation of pilot program
 - i. Presentation made by Larry Bull, District Athletic Director, Cherry Creek School District. Patrick Simpson, District Athletic Director, Jefferson County Schools. John Andrew, District Athletic Director, Denver Public Schools. Bobby Maestas, Director of Youth and High School Football, Denver Broncos. Allie Engelken, Vice President of Community Development, Denver Broncos.
 - ii. Presentation included information on participation numbers, states already sanctioned, format/scheduling, safety, and funding/support. Piloting allows time to review and correct issues prior to sanctioning.
 - iii. Motion to approve girls' flag football as a pilot program was made by Ryan West and seconded by Joe Brown. Approved.

5. **CHSAA Audit Summary Review**

- a) Clifton Larson Allen LLP, Principal Jean Bushong presented the audit results.
- b) Final audit will be presented to the Board at the November meeting.

6. **Finance Update**

- a) Director of Finance, Sarah Vernon-Brunner reviewed the July/August budget reports and detailed specific items.
 - i. Motion to approve the July & August budget reports was made by Jim Flanigan and seconded by Emma Martinez. Approved.
- b) Detailed review of the audit and the importance of rebuilding the reserve accounts over the next 7-10 years. Explanation of the reserve accounts and the need to update designated amounts.
 - i. Motion to approve updating the reserve amounts/accounts was made by Wendy Dunaway and seconded by Joe Brown. Approved.
- c) Ticket price update
 - i. Discussed standardizing prices for all sports for general admission and student tickets. Stressed the importance of keeping ticket prices in check to allow our events to continue being family friendly.
 - ii. Spirit entry fees were discussed by Assistant Commissioner Jenn Roberts Uhlig and Sarah Vernon-Brunner. Colorado pays significantly lower wages for spirit workers/judges. An increase in entry fees needs to be addressed. This will be communicated to the membership for review prior to Board approval.
 - Decision to give Board members talking points and ticket price information to share with districts/schools. Vote will be taken via email/survey. Winter and Spring ticket price adjustments will also be shared.

7. **Break**

8. **Legal Update**

- a) Legal Counsel, Alex Halpern, reviewed recent appeals and explained the appeals process to the Board.
- b) Spoke on ongoing issues with the OCR's revision/reversal of policy changes that were made during the former President's term.

9. **Director Reports – Individual updates from Districts/Organizations**

- a) **District 1 – Luke DeWolfe**
 - i. Still concerns over officials' shortage on the western slope and will continue through winter/spring sports.
 - ii. Appreciate additional communication from the CHSAA.
 - iii. Classification discussion.
- b) **District 2 - Joe Brown**
 - i. Officials' shortage still a concern.
 - ii. Additional information/communication coming from the CHSAA office is appreciated.
 - iii. rSchool discussion. Question on functionality and updates may be needed.
 - iv. Frontier league asked about accountability on coaches' registration.
- c) **District 3 - Sara Crawford**
 - i. Officials' fees not competitive with surrounding states. Suggested reduction of free courtesy card sent to smaller schools to help increase gate proceeds. Allowing additional pay to officials.
 - ii. Media concerns about streaming post season events.
 - iii. Discussion on out-of-state opponents/event approval/form submittal timing and turn around.
- d) **District 4 - Cameron Wright**
 - i. Excited to participate in flag football discussions with Jefferson County schools.
 - ii. Attending league meetings in the month of October.
 - iii. Question on Skyview being in two different leagues and the high fees charged to new schools using the rSchool platform.
- e) **District 5 - Shawn Terry**
 - i. Leagues are happy without COVID restrictions.
 - ii. Looking forward to having two Legislative Council meetings.
 - iii. Open communication with the CHSAA office including the addition of DAD and League meetings.
 - iv. Shared concerns of assignment of classifications and the need for communication and clarification on the process.
 - v. DPS will be submitting a transfer bylaw.
 - vi. Pros and Cons of a digital courtesy card and the possibility to save to a digital wallet.

- f) **District 6 - Jim Flanigan**
 - i. Glad to have two Legislative Council meetings.
 - ii. Welcomed Commissioner Mike Krueger.
 - iii. Pay increase for officials' needs to happen as soon as possible. Important to compare pay scales from neighboring states' associations.

- g) **District 7 - Bret McClendon**
 - i. Concern about data loss when registering coaches.

- h) **District 8 - Elizabeth Jameson**
 - i. Has heard pros/cons regarding digital courtesy cards.
 - ii. Excited about the addition of girls' flag football.
 - iii. Fisher's Peak league has changed weekly football schedule to allow for official coverage. To show officials' appreciation, they receive a burger, drink and a thank you note from the home team/school.

- i) **District 9 - Alfie Lotrich**
 - i. Great to be back to normal school/athletic routines.
 - ii. Appreciated the discussion regarding regional golf.
 - iii. Questions regarding classification criteria and how these decisions affect all schools. He requested that geography be a consideration in regional-level competition.

- j) **District 10 - Travis Stinar**
 - i. Fall sports are off to a good start.
 - ii. Good communication from the CHSAA staff.
 - iii. The Seeding Index is much appreciated.
 - iv. Arbiter support team, not as responsive as they could be.
 - v. Bylaw proposal will be submitted regarding transfers.
 - vi. Concerns about esport teams pushing back start times.

- k) **At-Large - Sybil Booker**
 - i. Adding flag football pilot is a positive. Players are asking for more practice time/engagement.
 - ii. Due to the officials' shortage and moving games to Thursday evenings, complaints have increased.

- l) **At-Large - Emma Martinez**
 - i. Difficulty in obtaining paid game workers. Discussion followed.

- m) **CDE - Wendy Dunaway**
 - i. It is currently budget time.
 - ii. CDE staff primarily working remotely, but making sure they are responsive to communication to/from schools and districts.
 - iii. Normalcy returning with regards to testing and accountability.

- n) **CASE - Robert Framel**
 - i. As Robert was unable to attend, his report was given by Commissioner Krueger. Report was given by Mike Krueger, which held same concerns as other districts regarding the official shortage we are experiencing.
 - o) **CASSP - Ryan West**
 - i. Shared that the July conference was a success.
 - ii. Upcoming conference in November and February's conference will have Peyton Manning as the keynote speaker.
10. **Lunch**
11. **Bylaw Proposal Considerations for January Legislative Council**
- a) Associate Commissioner Bethany Brookens shared the timeline for submittal of bylaw proposals. Deadline is December 1st for submittals, which will then be reviewed at the November Board meeting.
 - i. Align Regain Dates for athletes that have been given Restricted Varsity eligibility. Now will align with academic eligibility.
 - ii. 365 language for Sunday contact, outside season of sport.
 - iii. Language change regarding membership "service fee" to clarify different then credit card service fee.
 - iv. Bylaw 3330 – Maximum Number of Contests. It was approved to increase the maximum number of contests to 10 for 6-man football, but does not reflect in the bylaw book.
 - v. Softball roster size. Clarification needed as bulletin states 23, while the Softball Committee says 18.
 - vi. Clarification on the 365 rule, to read that 365 relates to date of enrollment at the new school, not the date the student stopped participating in the sport.
 - vii. Currently, the bylaw states that any student athlete following a club coach has JV & Below in all sports played the previous 365 from date of transfer. A northern league will be bringing new verbiage to change the bylaw to read JV and Below in the sport the club coach coaches.
 - b) Luke DeWolfe reminded the Board of their responsibilities regarding the submission of proposed bylaws. Leagues, districts, and membership should be creating and presenting bylaw proposals. The CHSAA staff will bring proposals to the Board when they see problems or issues which can be corrected.
12. **Commissioner's Update – Mike Krueger**
- a) Shared the goals of the CHSAA staff and being service leaders to the membership.
 - b) Congratulated Mike Book and Monica Tillman on the recent golf championships.
 - c) Rashaan and Nicole hosted two activity events, the NFHS Performing Arts and the National Honor Society. Great feedback from both.
 - d) Review of the appeals process and the importance of having committee members who understand the CHSAA bylaws. Shared the list of additional people to be considered for the appeals committee.
 - i. Motion to approve the submitted appeal member list was made by Ryan West and seconded by Cameron Wright. Approved.

- e) Building security will be increased by the addition of fencing, with installation beginning November 7th.
- f) Continuing receiving quotes to update technology in the CHSAA building and conference rooms. Important that we establish functional technology for members unable to attend meetings in person.
- g) A housing development will be built next to CHSAA. We will be taking steps to inquire about our buildings' worth and explore options.
- h) An IT programmer and a third party research contractor have been hired.
- i) Research and Data contractor will be working with us to obtain information/data on the following:
 - i. Review how we collect and use data for CLOC allowing us to inform and communicate with the membership to eliminate the number of appeals.
 - ii. Collect data/research regarding officials pay.
 - iii. Create comprehensive membership surveys to garner feedback and insight from the membership relative to organizational initiatives, policies, procedures, and functioning. All in an effort to inform strategic planning.
- j) Increase Communication/Social Media Strategy
 - i. A quarterly newsletter, called CHSAA Connects, will provide updated information for the membership.
 - ii. *Coffee with the Commish* will be a virtual engagement to share insights and answer questions on hot topics and issues. The first session's topics will be hospitality for officials, and transfer waivers. These will be limited to one hour and will include the CHSAA assistant commissioners as well.
 - iii. The CHSAA office is now hosting DAD and League President meetings. Communities that don't have DAD's may/should attend.
 - iv. Hosted first league president meeting in September . Possibility of breaking down these meetings by classification.
- k) Review of the recent Section 6 meeting held in Austin, Texas. Proud that Colorado has a good reputation among other associations.

13. Associate Commissioner's Update

- a) **Bethany Brookens**
 - i. Legislative Council timeline for submission of proposed bylaw changes.
 - Deadline for submission is Thursday, December 1st.
 - Draft packet posted on December 5th.
 - Amendments to committee reports due December 12th.
 - Final packet posted December 16th.
 - ii. CLOC
 - October count information will be acquired from membership via a survey sent by the CHSAA the first week of November.
 - November 15th, first meeting of the CLOC committee, where they will review the number of classifications for all sports.
 - December 5th a draft packet will be presented to the membership.
 - Final classifications will be presented to the membership in January and voted upon.
 - Appeal requests will be due early February to the CHSAA office and CLOC appeals will be held February 21st.
 - Final approval of classifications will take place at the April Legislative

Council meeting included in the CLOC report.

- A second appeal will be allowed in February of 2023 prior to the beginning of the next cycle.
 - iii. Live scoring at Volleyball which will be posted to the website.
 - iv. Boys' tennis championship will be held at Denver's City Park.
- b. **Assistant Commissioner Update - Mike Book**
- i. Successful golf championships.
 - ii. Swim and Dive committee meeting upcoming and state meet schedule will be posted shortly as it will be different than previous years.
 - iii. Held an Officials' Task Force meeting on September 29 and received great input.
 - i. Officials' shortage update.
 - Response to the tv spots, has added approximately 100 new officials, as many people were not aware of an officials' shortage.
 - The CHSAA website will have a link to allow people to sign up immediately to become an official.
 - The next Task Force meeting will be in November with topics of fee and pay structure.
 - Broncos' recognize 2 officials at each home game. Recipients also receive two tickets to the game.
 - *You Look Good in Stripes* program. This program will cover initial costs for new officials, dues and equipment. Proceeds for the All-School Summit golf tournament will cover these costs moving forward.
 - NFHS is offering a \$40 subscription which will allow viewing to any sports/streaming.
- c. **Assistant Commissioner Update – Rashaan Davis**
- i. Esport championships will have 74 teams involved. Issue with rescheduling will be addressed.
 - ii. Many homecoming conflicts with student leadership.
 - iii. Speech and Debate Coaches Conference held in Cherry Creek was well received. 100+ coaches in attendance.
 - iv. National Honor Society meeting had 50+ in attendance. This outreach ties in with our core values and mission. The response for holding this annually was well received.
 - v. Music committee will be meeting to review and discuss the amount of money we pay host sites along with pay for judges, host judge versus a visiting judge.
 - vi. Middle School program currently has 66 members and opens opportunities for officials and coaches.
 - vii. Hall of Fame, we have reviewed and revamped the selection criteria and nominees will be announced shortly.

d. **Assistant Commissioner Update - Jenn Roberts Uhlig**

- i. Cross country will be held at the Norris Penrose Event Center in Colorado Springs. This is the end of their cycle. We will start reviewing potential future sites. Appreciate all the Cheyenne Mountain has done hosting this event.
- ii. Upcoming Gymnastics championship will be held at Thornton High School.
- iii. Belleview Lanes will be hosting our Unified Bowling championships. Additional games have been added.
- iv. Discussion of entry fee comparison for spirit, as we receive approximately \$7 while the standard is between \$25-\$32 per athlete.
- v. SMAC committee consists of high caliber doctors and trainers, has been doing amazing things. Official meeting will be held in February.
- vi. Shared information on upcoming TUFSS event.
- vii. Acquired two new corporate partners, with two more possible. Please share with your leagues the awards that are available from our partners.
- vii. *AD Connects*, our virtual monthly meeting for Athletic Directors. All meetings are recorded and posted on the CHSAA website.
- viii. The credit program associated with CSU is in the works, more information to follow.

e. **Assistant Commissioner Update - Justin Saylor**

- i. Soccer championships have been moved to Englewood High School. Thank you to the Englewood staff.
- ii. Field Hockey has added a new program, starting to gain momentum.
- iii. Discussion of the Mercy Rule.

f. **Assistant Commissioner Update – John Sullivan**

- i. Working with rSchool to streamline the process of coach registration, making it easier for all to use.
- ii. Additional education is needed for coaches. Approximately 80% of coaches aren't in the building, thus the education piece is missing.
- iii. Upcoming softball championships.
- iv. Meeting with Kroenke Sports next week.

14. President Luke DeWolfe adjourned the meeting at 2:40pm